July 28, 2020

Recipient Name  
Supplier Business Name  
Address Line 1  
Address Line 2  
City, State ZIP

Account #: 00000000

RE: PFAS Supplier Notification Requirements under the Toxics Release Inventory (TRI)

Dear Name,

Company Name (account #: 00000000) requests your cooperation and assistance to comply with new chemical listings under the US Environmental Protection Agency’s Toxics Release Inventory (TRI).

In Section 7321 of the National Defense Authorization Act (NDAA) for Fiscal Year 2020, 172 additional per- and polyfluoroalkyl substances (PFAS) were added to the TRI Chemical List, under Section 313 of the Emergency Planning and Community Right-to-Know Act (EPCRA), also known as Title III of the Superfund Amendments and Reauthorization Act (SARA). Effective January 1, 2020, suppliers must notify customers of any TRI-listed chemical present above the *de minimis* level in a mixture or trade name product. The *de minimis* reporting level for perfluorooctanoic acid (PFOA) (CASRN: 335-67-1) is 0.1%. All other PFAS additions for FY2020 have a *de minimis* level of 1%.

In light of this revision to the list of chemicals covered by TRI, we request notification of the presence and quantity of any of the 172 newly-listed chemicals in any mixtures or products furnished to Company Name from January 1, 2020 to present, as described in 40 CFR §372.45(b)–(c).

We greatly appreciate your time and assistance. Please get back to us with this information by Date.

Best regards,

Name

Title

Company

Phone

Email